

### **NOTICE**

Mentioned below is the schedule for the forthcoming winter internship, scheduled to take place from the 5th of November, 2023, to the 19th of November, 2023. This internship will seamlessly blend both online and offline modes, fostering a unique and enriching learning experience.

### **INTERNSHIP SCHEDULE**

#### **DAY 1 - 05.11.2023 (Sunday)**

1. Introduction.
2. Training on SCC online and Manupatra software.
3. Training on how to search e-journal cases on SCC and GLT.
4. Training on various stages of criminal trials.
5. Training on various stages of civil trials.
6. Training on High Court cause-list.

#### **DAY 2 - 06.11.2023 (Monday)**

1. Prepare case notes on one civil case.
2. Observing a live High Court sitting through live link and preparing notes on any two cases.

#### **DAY 3 - 07.11.2023 (Tuesday)**

1. Preparation of case notes on the same civil case assigned yesterday.
2. Observing a live High Court sitting through live link and preparing notes on any two cases.

#### **DAY 4 - 08.11.2023 (Wednesday)**

1. Prepare case notes on one criminal case.
2. Observing a live High Court sitting through live link and preparing notes on any two cases.

#### **DAY 5 - 09.11.2023 (Thursday)**

1. Preparation of case notes on the same criminal case assigned yesterday.
2. Observing a live High Court sitting through live link and preparing notes on any two cases.

**Firuz Khan**  
**Advocate**  
**Supreme Court of India &**  
**Gauhati High Court**

**FIRUZ KHAN LAW FIRM**  
ADVOCATES & SOLICITORS

0361-2300822  
+91-7002611014  
+91-9706080822

[contact@firuzkhanlawfirm.in](mailto:contact@firuzkhanlawfirm.in)

<https://www.firuzkhanlawfirm.in>  
<https://www.advocatefiruzkhan.com>



**DAY 6 - 10.11.2023 (Friday)**

1. Prepare case notes on one civil case.
2. Observing a live High Court sitting through live link and preparing notes on any two cases.

**DAY 7 - 11.11.2023 (Saturday)**

1. Training on drafting a case.
2. Discussion on the entire week's activities.
3. Submission of all the writings.

**DAY 8 - 12.11.2023 (Sunday)**

**OFF**

**DAY 9 - 13.11.2023 (Monday)**

1. Review of all the assignments of last week.
2. Group discussion.

**DAY 10 - 14.11.2023 (Tuesday)**

1. Family Court visit.
2. Preparation of the case notes for the family court case observed.

**DAY 11 - 15.11.2023 (Wednesday)**

1. Training on case planning and preparation.

**DAY 12 - 16.11.2023 (Thursday)**

1. District and Sessions Court visit.
2. Chief Judicial Magistrate Court visit.
3. Preparation of the case notes for the case observed during the day.

**Chamber :**

House No. 4, Bye Lane No. 1, Bishnu Jyoti Path, Bakrapara,  
Basistha Chariali, Guwahati-781029, Kamrup (M), Assam

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<https://www.firuzkhanlawfirm.in>  
<https://www.advocatefiruzkhan.com>



**DAY 13 - 17.11.2023 (Friday)**

1. District and Sessions Court visit.
2. Chief Judicial Magistrate Court visit.
3. Preparation of the case notes for the case observed during the day.

**DAY 14 - 18.11.2023 (Saturday)**

1. District and Sessions Court visit.
2. Chief Judicial Magistrate Court visit.
3. Preparation of the case notes for the case observed during the day.

**DAY 15 - 19.11.2023 (Sunday)**

1. Group discussion.
2. Distribution of internship certificates.

**Firuz Khan**

**Advocate**

**Supreme Court of India &**  
**Gauhati High Court**

**Dated : 27.10.2023**

**Chamber :**

**House No. 4, Bye Lane No. 1, Bishnu Jyoti Path, Bakrapara,**  
**Basistha Chariali, Guwahati-781029, Kamrup (M), Assam**